



# Author Guidelines

for LoveBibleStudy.com

"Your word is a lamp to my feet and a light to my path."  
Psalm 119:105

These are guidelines, not laws, but if you are going to go outside of them you may want to get pre-approval if you don't want to risk not having your work published on our website. Two guidelines we will not violate under any circumstances is posting works that contradict our Statement of Faith or that violate someone's copyright.

The primary purpose of these courses is to provide material that can be used by people with a Pen Pal ministry. This purpose is what drives our formatting considerations. If your material can not be used one page at a time, it probably won't be of interest to us. However, our Greek course was designed as a year long course for homeschoolers. It probably would not work as a correspondence course, but we publish it anyway in case someone can make use of it.

We recommend you read our ideas for Pen Pals page at <http://www.lovebiblestudy.com/PenPal.htm>. Notice in the second column I note some exceptions. If your course is going to require me to add to those exceptions it is very unlikely to be posted on our website.

Submissions should be in Microsoft Word format. We will change them to Adobe .pdf before posting them on the website. As the author you retain the ownership of the copyright to your course. If you change your mind about participating in this, we will remove your work from our website.

My expectation is that most submissions would be added to [http://www.lovebiblestudy.com/TOP\\_300/TOP\\_300\\_Bible\\_Topics.htm](http://www.lovebiblestudy.com/TOP_300/TOP_300_Bible_Topics.htm) however if they seem to fit another category they might be posted elsewhere.

If we refuse your submission, you will be given our reasoning, but we do reserve the right to decide what we will, and will not, post on our website.

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## Guidelines for Pages 1 & 2

Title

Introductory comments for the course (optional)

Table of contents (optional)

Suggestions for how a small group leader can use the materials (optional)

Copyright notices (required)

The following "price information" (required although we will consider changing it for some good reason)

### ----- PRICE INFORMATION -----

This material is provided at no cost to those in jail or prison or those ministering to them. You have permission to print and copy these course materials as much as you like as long as you keep this page intact with the contents. Although we are a ministry, we are not a non-profit organization. If you are not in jail or prison or at least using this with someone who is incarcerated, we expect to be paid, to help finance our ministry to those who are behind bars. We suggest two different ways of determining the price:

(1) Take up an offering from the students at the end of the course, and send it to us.

**OR**

(2) Pray about it and pay us what God tells you to send.

Of course, we have designed the website so that there is nothing to stop you from just downloading and printing the course. If you think it is worth nothing, why are you using it? If you think God would have you take or teach this course and you have no money to pay for it, I urge you to reconsider. If God does not want you to use this course He might be trying to let you know that by withholding funds. Or He might have some other purpose, like teaching you to humbly ask somebody else to fund it. Or maybe something else, but if we worship the same God, He would not have you just take it without regard to our wishes. We hope to make enough money to continue producing and providing these lessons. If God does not bless this ministry with financial encouragement, we will take that as pretty strong evidence He does not want us to make any more of these lessons available.

We prefer that you mail us a check, but you may also pay by credit card via PayPal.

Love Bible Study

PO Box 1075

Goodlettsville, TN 37070-1075

Paypal information at

<http://www.LoveBibleStudy.com/price.htm>



## Guidelines for odd and even pages

Pages are formatted with a gutter so the student can punch holes in the paper and put them in a notebook.

All pages are numbered.

### ODD

Instructions for the lesson (usually one lesson per two pages)

Scriptures references and reading verification questions.

Think and pray question

### EVEN

Answers to reading verification questions

Your idea of the answer to the think and pray question

### ODD or EVEN

Illustrations (be careful of copyrights here)

For further thought questions

Sometimes space permitting I include my ideas for the answers to the for further thought questions

Sometimes I put a conclusion on the last page of a course

Sometimes I put a concluding lesson where I ask them their overall thoughts on the odd page and then include my overall thoughts on the even page.

